

Application for Admission Form

Full Name of Child: _____ Sex: Male Female

Preferred Name: _____ Date of Birth: ____/____/____

Residency Status: Australian Citizen Permanent Resident Other*: _____

Mother/Guardian 1 Name: _____ Current Occupation: _____

Home Address: _____ Suburb: _____ Post Code: _____

Home Phone: _____ Mobile: _____ Work Phone: _____

Email Address: _____ Primary email contact

Father/Guardian 2 Name: _____ Current Occupation: _____

Home Address: _____ Suburb: _____ Post Code: _____

Home Phone: _____ Mobile: _____ Work Phone: _____

Email Address: _____ Primary email contact

Proposed term and year of entry. Term: _____ Year: _____

Previous Montessori experiences? (E.g. playgroup, school, etc.) _____

How long do you plan to keep your child at Banksia? From _____ years to _____ years of age

Which Primary School is your child likely to attend? _____

From which year level do you plan to enrol your child in that school? _____

Does your child have any other siblings? Yes No Name and age of sibling(s): _____

Are there any concerns or problems the school should be aware of? _____

Does your child take regular medication or have any special requirements? _____

Previous and current experience away from home (e.g. Day care): _____

How did you hear about Banksia Montessori School? (E.g. friend, advert, internet, etc.): _____

1. I/We confirm that the \$100.00 non-refundable Application Fee has been deposited into the School Bank Account:

Bank: Westpac **Account Name:** Banksia Montessori School Inc. **BSB:** 036 059 **Account Number:** 131 093

Reference: Please provide Family Name as reference

Date Deposited: ____/____/____

2. I/We agree to be bound by the Conditions of Entry forming page 2 of this application. I/We acknowledge I/we have read the Conditions of Entry and agree that if this application for admission is accepted, the Conditions of Entry shall form part of our agreement with the School. I/We also agree to be bound by all resolutions made from time to time by the School Council and the provisions of the School Constitution.

3. I/We understand that this application does not guarantee that a place will be offered to my/our child.

Signature _____ Date: ____/____/____ Signature _____ Date: ____/____/____

Mother/Guardian 1

Father/Guardian 2

Conditions of Entry

Montessori

1. In keeping with the spirit of Montessori, which emphasises the importance of the Parents' or Guardians' participation in the education of the Child, we agree:
 - i. To make time to observe a Montessori classroom;
 - ii. To attend Parent meetings;
 - iii. To fulfil all obligations related to the School (i.e. fund-raising, busy bees, rosters, representation on School Council, etc.).
2. We acknowledge it is important for children to remain enrolled at the School until the end of the year prior to Year 1. To get a solid Montessori foundation it is beneficial for my child to remain enrolled at the School for that period.

Fees

3. We shall pay to the School Option 1 (minimal involvement) or Option 2 (extended involvement) fees and charges for the education and maintenance of, and for the supply of goods and services to, our Child as shall from time to time be fixed by the School Council.
4. School fees shall be payable in advance. Invoices will be issued on Week 7 of the term before. Charges for goods and services are payable when rendered. Penalties will apply for late payment of fees. Unless the School Council otherwise determines, our child will not be permitted to enter the school at the beginning of any term if the fees and charges of the preceding term have not been paid in full. We acknowledge that monies owed to the school will be rigorously pursued by the Council on behalf of the School.
5. In some instances, with the approval of the School Council, enrolling families may be asked to pay a deposit of 1 term's fees.
6. Our agreement to pay the School Fees is not subject to adjustment because of illness or absence or any cause unless prior arrangements have been agreed with the School Council.
7. We acknowledge that the School may levy a fee to be charged in lieu of fund-raising, busy bee and other activities. We agree to pay such levies. Such levies must be paid within 14 days of invoice.
8. *In instances where the Applicant is not an Australian Citizen or Permanent Resident additional fees will be charged to cover the amounts normally received by the School from Government funding.

Removal of Child

9. One (1) full school term's written notice of withdrawal must be given prior to the withdrawal of a student. If a student is withdrawn after this date, 10 weeks' tuition fee is immediately due and payable. Verbal notice is not accepted.

Expulsion/Suspension

10. The School may, at the discretion of the School Council, suspend or expel any child from the School. If any child is expelled or suspended from the School the School Council may in its absolute discretion decide whether or not there should be any adjustment to, or refund of, the School fees.

Immunisation

11. Prior to admission to the School our child shall be immunised according to the recommended immunisation schedule of the Health Department of Western Australia.

Damage

12. We agree to make good any damage to school property (other than fair wear and tear) by our child.

Injury

13. If our Child sustains any injury whilst in the care of the School, the School may call an ambulance and seek medical assistance from a qualified medical practitioner and the cost of such assistance shall be paid by us.

Change of Address

14. We shall keep the School informed of any change of address or telephone number, which may occur from the date of this Application. In the absence of such notification we agree that in the event of the School making reasonable attempts to contact us from time to time, our child's place on either a Waiting List or on an Accepted List may be forfeited.

Change of Intension

15. To assist the School to keep an accurate profile of future entrants we agree to notify the School as soon as possible of any change of intention, e.g. a place at the School is no longer required or admission is sought from a different date.

Membership of Association

16. All parents or legal guardians of a child enrolled in the School are qualified for membership of the association and it is a condition of enrolment of each child that at least one such parent or guardian consents to membership and to his or her name being entered into the register of Members. All persons qualifying for membership of the Association have their names entered into the register of Members.

Signature: _____ Date: ___/___/___

Mother/Guardian 1

Signature: _____ Date: ___/___/___

Father/Guardian 2